

Town of Fairhaven Broadband Study Committee

The Broadband Study Committee shall be charged with the following:

- Assist the Town Administrator in the preparation of a request for proposals (RFP) in compliance of MGL Chapter 30B for the purpose of engaging a consultant to study the feasibility, benefits and costs of a municipally owned and controlled town wide fiber optic system that would deliver electronic content to residents and businesses in a manner that both enhances services and controls costs.
- Evaluate the proposals submitted and make recommendations to the Town Administrator and Board of Selectmen regarding which consultant to hire and the reasons therefore.
- Once the consultant is contracted be the primary party the consultant would work with in developing the report including assisting in gathering information, public outreach and coordinating with other town agencies.
- Review the draft report of the consultant and advise the consultant as to content and format, but not on conclusions, findings or recommendations (unless determined to be based on erroneous information)
- Be present at the Board of Selectmen's meeting when the final report is presented and comment on areas of agreement or disagreement.

The committee shall be comprised of seven (7) individuals as follows;

1. Selectmen Representative (appointed by the Board)
2. Member of the Economic Development Committee (appointed by the committee)
3. Member of the Cable Advisory Committee (appointed by the committee)
4. Town Administrator appointee (to understand potential impact on Town Staffing (Direct or third-party coordination)
5. Three At-Large Members from the community
 - a. Desirable qualifications for At-Large Members would be
 - i. Technical Knowledge of the subject
 - ii. Knowledge of Finance
 - iii. Knowledge of Project Management
6. Two Non-Voting Associate Members
 - a. In the event that there is no quorum of the 7 full voting members, associate members may act as voting members for the purposes of quorum for that meeting. The alternate member(s) will be chosen by seniority in service as alternate members on the committee

Terms shall be one year, reappointed annually. If a newly appointed member or alternate member does not get sworn in within 3 months of appointment, they will no longer be a member of the committee. Members shall not have more than 6 absences in a calendar year or they may be removed from the committee.

This is an Ad hoc committee and will serve until the work of the committee is completed as determined by the Board of Selectmen after which the committee will be disbanded.

- Adopted by vote of the Board of Selectmen on December 17, 2018.
- Amended by vote of the Board of Selectmen on February 27, 2019 to change the name from Municipal Fiber Study Committee to Broadband Study Committee.
- Amended by vote of the Select Board on January 10, 2022 to include Associate members.